

Vacate List

General Requirements

- Marks to be removed from walls
- Curtains, venetians and blinds to be cleaned and free from marks – washed or dry cleaned according to fabric
- Windows/sills and tracks to be cleaned and vacuumed
- Doors and frames to be cleaned
- Cobwebs to be removed from ceilings, cornices and walls
- Light fittings to be cleaned and free from insects
- Floors and skirting boards to be cleaned
- All ceiling fans to be free from dust (if applicable)
- All exhaust fans to be cleaned and free from dust
- All items on inventory to be accounted for (if applicable)
- Air conditioners and filters to be cleaned (if applicable)

Kitchen

- Oven/grill and stove top to be cleaned – all areas free from grease, including dials
- Range hood/exhaust cleaned and free from grease – including filters
- Cupboards both interior and exterior to be cleaned inside and out – REMEMBER tops of cupboards
- Sink, taps and spout to be clean and free from grime
- All benches and floors to be cleaned and free from dirt and grease
- Dishwasher – wipe over and remove debris from the drainer inside – RECOMMENDED putting a cleaner through (if applicable)
- Refrigerator all surfaces be cleaned and to be defrosted – switch off at wall and leave door open (if applicable)

Bathroom & Ensuite

- Shower recess to be scrubbed and free from grime and mould
- Grouting to be free from mildew and soap residue
- Shower curtain (if applicable) to be washed and shower screens to be clean and free from build up
- Plug holes free from debris
- Mirrors to be wiped over
- All drawers and cupboards to be cleaned
- Basins/spout/taps to be cleaned
- Toilet to be cleaned; including bowl, lid, seat, cistern and behind toilet

Laundry

- Laundry trough and plug hole to be clean
- Cupboard and bench tops to be cleaned interior and exterior
- Washing machine and dryer to be cleaned including filter (if applicable)

Outside

- Lawns to be mowed and edges trimmed – cuttings are not to be dumped in garden beds or behind the shed)
- Garden beds and graveled areas to be weeded
- No rubbish throughout the yard areas and around the property
- Bins are to be emptied and washed clean
- Driveway, carports, garages and concrete areas to be cleaned free of stains from oil and grease

- Garage to be swept and any cobwebs removed
- Cobwebs to be removed from eaves and awnings
- Any dog droppings to be removed

Carpets

Carpets are to be professionally cleaned and a receipt **MUST** be provided to the office upon return of the keys. Renting a cleaner or using your own personal carpet cleaner is not sufficient and you will be liable to have the carpets cleaned again with a contractor by our office.

What does 'Clean & ' Fair Wear & Tear' mean?

Legislation states that the tenant must leave the property in the same condition as it was at the commencement of the tenancy, taking into consideration of fair wear and tear. Our office has very high expectations and standards when it comes to completing final inspections. Our expectation that the property is to be left in as near as the same condition as it was at the commencement of each tenancy. 'Fair Wear & Tear' means that marks to walls, doors and skirtings' are not classified and they in fact need to be cleaned thoroughly.

Items NOT considered Fair Wear & Tear

- Marks & damage to carpets
- Marks & damages to curtains/blinds
- Dead insects to fittings
- Dust/dirt to windows/tracks and doors

Pest Control

Pest control **MUST** be completed if there is a pet kept on the property which is completed by a professional pest controller. If you decide to get the spraying for fleas completed yourself you **MUST** provide a receipt to our office and ensure that it has been completed inside and out. If you do not get this completed our office will arrange.

Damage

Damage that occurs due to tenant neglect must be rectified at tenants cost.

Rent & Keys

Rent **MUST** be paid up to and including the day the keys are returned to the office.

IMPORTANT REMINDERS

- Contact your electrical and gas supplier and arrange for disconnection and last bill
- Disconnect the telephone and internet
- Disconnect pay TV
- Redirect your mail – to avoid missing bills and important letters.

***** PLEASE BE REMINDED THAT ANY CLEANING ITEMS TO BE ADDRESSED WILL BE TAKEN OUT OF THE BOND *****